Change Payroll Direct Deposit

_____
Date

_____
Financial Institution Name

_____
Address

_____
City, State, Zip Code

To Whom It May Concern:

You are currently depositing ☐ my entire paycheck / ☐ part of my paycheck *(select one)* into the following account:

_____
Old Financial Institution

_____
Financial Institution Routing Number

_____
Account Number

I have recently changed financial institutions and I hereby authorize you to switch my direct deposit over to my new account at:

Caro Federal Credit Union
4480 Rosewood Drive
Columbia, SC 29209
(803) 227-5555

routing number 253978824, account number _____. I have attached a voided check.

Please contact me at _____ with any questions.
(Daytime Phone)

Thank you,

_____
Signature

_____
Name (Please Print)

_____
Address

_____
City, State, Zip Code

_____
Additional information as needed by Employer/Depositor (SSN, Employee ID, etc.)

This credit union is federally insured by the National Credit Union Administration and is an Equal Housing Lender.

Mail or deliver to:
4480 Rosewood Dr • Columbia, SC 29209 | 710 Pulaski Street • Columbia, SC 29209
803.227.5555 • www.smartcaro.org